

**Montessori Middle School, Inc.
Lakeland Montessori Schoolhouse, Inc.
Board of Directors Meetings
August 15, 2015**

Attendance

Board members in attendance

Lori DeAngelis, Susan Truett, Nancye Black, Nancy Moses, Nicole Marsh

Board members not in attendance

Harlan Crosswait, Tim Seldin

Others Present in School Capacity

Heather Manrow, Principal of LMS and MMS

Josie Hill (formerly Josie Zininger), Director of Finance and Strategic Planning for LMS and MMS

Location:

Lakeland Montessori Schoolhouse, 1124 N. Lake Parker Ave, Lakeland, FL 33805

Called to order by Lori DeAngelis at 9:10 AM.

Lori DeAngelis noted that this is a simultaneous Board Meeting of both the Lakeland Montessori Schoolhouse, Inc. (LMS) and Montessori Middle School, Inc. (MMS), which are separate legal entities.

Public Comment on Agenda Items

- None

Approval of Board Minutes

Lori DeAngelis made a motion to approve the combined LMS and MMS minutes from the April 9, 2015 Board meeting.

- Second: Susan Truett
- Approval: Unanimous

REPORTS AND DISCUSSION

Governing Board Presentation, Curtis Fuller

Curtis Fuller, Director of Charter School Operations for the Florida Charter School Support Unit, gave a presentation on the roles, responsibilities, and issues surrounding charter school governing boards.

Lori DeAngelis called for a break at 10:11 AM.

Lori DeAngelis resumed the meeting at 10:26 AM.

Curtis Fuller continued his presentation.

Lori DeAngelis called for a break at 11:01 AM.

Lori DeAngelis resumed the meeting at 11:15 AM.

ACTION ITEMS

2014-2015 Financial Report

Josie Hill gave the financial reports for LMS and MMS through June 30, 2015. Both reports displayed a positive net income for the 2014-2015 fiscal year. The Board discussed the current budget template, budgeting process, and potential visual presentations of the budget data during board meetings.

2014-2015 Amended Budgets (Blueprint Section 4: Finances)

Nancye Black moved to approve the proposed amended LMS 2014-2015 budget.

- Second: Nancy Moses
- Approval: Unanimous

Nancye Black moved to approve the proposed amended MMS 2014-2015 budget.

- Second: Nancy Moses
- Approval: Unanimous

Board Meeting Calendar

Josie Hill presented a resource calendar that articulates the votes and reports that annually come before the board.

Susan Truett left the room at 12:07 PM.

Board Meeting FAQ Document

As part of her evaluation process, the Director of Finance & Strategic Planning created a FAQ document to assist new and existing board members. The document will continue to be revised as needed to reflect our school needs.

Susan Truett returned at 12:11 PM.

Lori DeAngelis called for a break at 12:11 PM.
Lori DeAngelis resumed the meeting at 12:30 PM.

Principal's Report

Heather Manrow reported that, except for the state science test, all other state standardized test scores have not yet been reported to the school. The Board discussed the science performance in fifth and eighth grade.

Susan Truett left the room at 12:42 PM.
Lori DeAngelis called for a break at 12:50 PM.
Susan Truett returned at 1:00 PM.
Lori DeAngelis resumed the meeting at 1:02 PM.

Strategic Planning

The administrators shared their results of using the "Essential Elements on Montessori Practice in the Public Sector" rubric to evaluate various areas of LMS. The Board discussed various points in the rubric in regards to the school's program. Based on the evaluation, the administrators intend to create a 1-3 year strategic plan for improving certain areas.

2014-2015 Administrative Evaluation Reports

Nancye Black from the Evaluation Committee reported on Josie Hill's Director evaluation, sharing that she is effective or highly effective in all areas.

Susan Truett from the Evaluation Committee reported on Heather Manrow's Principal evaluation, sharing that she is effective or highly effective in all areas.

Long-term Strategic Planning

The Board discussed the possible need for establishing or solidifying long-term strategic goals for the schools and whether to add an additional board meeting for that purpose. The Board decided to put this topic on the current October Board Meeting agenda.

BOARD MEMBER MATTERS

None.

Public Comment on Non-Agenda Items:

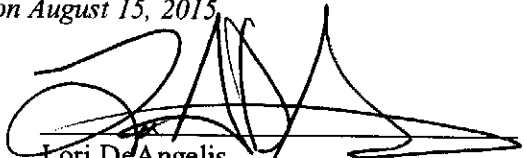
None.

The next board meeting will be on October 1, 2015 at 4:30 PM at the Lakeland Montessori Schoolhouse.

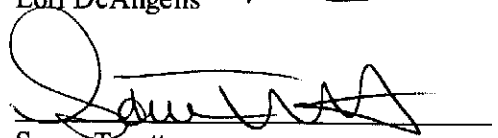
Meeting adjourned by Lori DeAngelis at 3:05 PM.

These minutes were faithfully recorded by Nancye Black, Secretary.

We agree that these minutes honestly and faithfully represent the business of the Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Boards of Directors at their meeting on August 15, 2015.


Lori DeAngelis

10/1/15
Date


Susan Truett

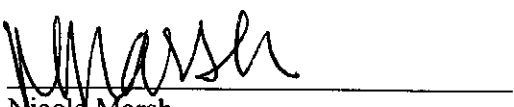
10/1/15
Date

Nancye Black

Date


Nancy Moses

10/01/2015
Date


Nicole Marsh

10/1/15
Date