

**Montessori Middle School, Inc.
Lakeland Montessori Schoolhouse, Inc.
Board of Directors Meetings
August 16, 2014**

Attendance

Board members in attendance

Lori DeAngelis, Susan Truett, Nancye Blair, Nancy Moses, Tim Seldin

Board members not in attendance

Harlan Crosswait, Nicole Marsh

Others Present in School Capacity

Heather Manrow, Principal of LMS and MMS

Josie Zinninger, Director of Finance and Strategic Planning for LMS and MMS

Location:

Lakeland Montessori Schoolhouse, 1124 N. Lake Parker Ave, Lakeland, FL 33805

Called to order by Lori DeAngelis at 9:20 PM.

AM

Lori DeAngelis noted that this is a simultaneous Board Meeting of both the Lakeland Montessori Schoolhouse, Inc. (LMS) and Montessori Middle School, Inc. (MMS), which are separate legal entities.

Tim Seldin shared a short reflection on the origin and mission of Montessori education.

Approval of Board Minutes

Susan Truett made a motion to approve the combined LMS and MMS minutes from the June 5, 2014 Board meeting.

- Second: Lori DeAngelis
- Approval: Unanimous

Public Comment on Agenda Items

- None

REPORTS AND DISCUSSION

Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Principal Report

Heather Manrow reported on the FCAT scores at LMS and MMS. Both schools received a school grade of B for the 2013-2014 school year. Using the schools to inform curricular reflection, math has been identified as an area that could be strengthened. Due to the implementation of the new standardized test, we do not anticipate receiving a school grade for either school for the 2014-2015 school year.

"Schools' data"

Heather Manrow reported that both LMS and MMS have full enrollment for the 2014-2015 school year. MMS has 62 students currently enrolled. At LMS, 8 students in the 6-9 classroom

and 5 students in the 9-12 classroom are not returning this year. All of those spots have been filled with siblings of current LMS and MMS students. At the middle school, only 3 seventh graders are not returning for the coming school year.

The Board discussed our annual rates of attrition and brainstormed around the recruitment and retention of our students.

Tim Seldin left the room at 9:49 AM.

Tim Seldin returned at 9:51 AM.

School Contract/Accountability Plan Process

Josie Zinninger reported that the school renewal contract for LMS has been approved. Josie also presented the Accountability Plans for LMS and MMS, which have been submitted to the district.

Financial Report

Josie Zinninger gave the current financial reports for LMS and MMS. Both reports displayed a positive net income for the 2013-2014 fiscal year.

ACTION ITEMS

2013-2014 Amended Budgets

Lori DeAngelis left the room at 10:38 AM.

Susan Truett moved to approve the proposed MMS amended budget for the 2013-2014 school year.

- Second: Nancy Moses
- Approval: Unanimous

Lori DeAngelis returned at 10:42 AM.

Susan Truett moved to approve the proposed LMS amended budget for the 2014-2015 school year.

- Second: Lori DeAngelis
- Approval: Unanimous

Health Insurance Cost Increase

Nancye Blair moved that LMS employees who qualify per ACH's rules and guidelines can receive 50% of the health insurance benefit cost, which must be contributed to an HRA plan.

- Second: Tim Seldin
- Approval: Unanimous

Nancye Blair moved to increase the LMS monthly employer health insurance contribution to \$546.00 for the 2014-15 school year employer contributions beginning with the August 2014 payroll.

- Second: Lori DeAngelis
- Approval: Unanimous

2014-2015 Teacher Contracts

Nancy Moses left the room at 11:00 AM.

Lori DeAngelis moved to approve the LMS employment contract for Margo Frinzi for the 2014-2015 school year.

- Second: Nancye Blair
- Approval: Unanimous

Nancy Moses returned to the room at 11:07AM.

Nancye Blair moved to end the 2014-2015 MMS teacher contracts for Kelly De La Cruz and Anna Clarke.

- Second: Susan Truett
- Approval: Unanimous

Nancye Blair moved to approve the 2014-2015 LMS teacher contracts for Kelly De La Cruz and Anna Clarke.

- Second: Susan Truett
- Approval: Unanimous

Nancye Blair moved to approve payment by MMS to LMS for 100% of employee expenses for two teachers and one paraprofessional, and 30% of employee expenses for the principal and two principal's secretaries.

- Second: Susan Truett
- Approval: Unanimous

Nancye Blair moved to approve 100% employment of the principal and two principal's secretaries by LMS.

- Second: Susan Truett
- Approval: Unanimous

2014-2015 Management Policy Manual

Lori DeAngelis moved to adopt the LMS Management Policy Manual changes to be effective July 1, 2014.

- Second: Nancy Moses
- Approval: Unanimous

2014-2015 School Calendar

Susan Truett moved to adopt the amended 2014-2015 Lakeland Montessori Middle School school calendar.

- Second: Nancy Moses
- Approval: Unanimous

Evaluation Committee

Susan Truett presented options regarding the 2014-2015 Principal Evaluation Process for LMS and MMS. She also discussed the addition of other evaluative measures, such as an evaluation of the Director of Finance and Strategic Planning and a self-evaluation of the Board. The Board discussed continuing to adopt the Florida DOE's process for Principal Evaluation.

Lori DeAngelis moved to create an LMS Evaluation Committee, who duties will include, but not be limited to, the formal evaluation of the Principal.

- Second: Nancye Blair
- Approval: Unanimous

Lori DeAngelis moved to appoint Nancye Blair and Susan Truett to the LMS Evaluation Committee and to designate Susan Truett as the Chair of the LMS Evaluation Committee.

- Second: Nancye Blair
- Approval: Unanimous

Lori DeAngelis moved to create an MMS Evaluation Committee, who duties will include, but not be limited to, the formal evaluation of the Principal.

- Second: Nancye Blair
- Approval: Unanimous

Lori DeAngelis moved to appoint Nancye Blair and Susan Truett to the MMS Evaluation Committee and to designate Susan Truett as the Chair of the MMS Evaluation Committee.

- Second: Nancye Blair
- Approval: Unanimous

Lori DeAngelis called for a break at 11:45 AM.

Lori DeAngelis called the meeting to order at 12:30 PM

School Blueprint

Lori DeAngelis moved to approve the School Blueprint, including edits made during the board meeting.

- Second: Susan Truett
- Approval: Unanimous

Lori DeAngelis left the room at 1:32 PM.

Nancy Moses left the room at 1:35 PM.

Lori DeAngelis returned at 1:37 PM.

Nancy Moses returned at 1:39 PM.

BOARD MEMBER MATTERS

Expansion

The board discussed and brainstormed about options for expanding LMS.

Board Self-evaluation

Susan Truett led the board in a self-evaluation discussion.

Annual Giving/Fundraising

The board brainstormed around a shift from small fundraisers to major fundraising programs. 2014-2015 will generally be a brainstorming and planning year.

Lori DeAngelis moved to create an advisory LMS Institutional Advancement Committee.

- Second: Nancye Blair
- Approval: Unanimous

Lori DeAngelis moved to appoint Nancy Moses and Tim Seldin to the LMS Institutional Advancement Committee and to designate Nancy Moses as the Chair of the LMS Institutional Advancement Committee.

- Second: Nancye Blair
- Approval: Unanimous

Lori DeAngelis moved to create an advisory MMS Institutional Advancement Committee

- Second: Nancye Blair
- Approval: Unanimous

Lori DeAngelis moved to appoint Nancy Moses and Tim Seldin to the MMS Institutional Advancement Committee and to designate Nancy Moses as the Chair of the MMS Institutional Advancement Committee.

- Second: Nancye Blair
- Approval: Unanimous

Accreditation

Josie Zininger re-presented the options and issues surrounding the accreditation process. The board discussed the pros and cons of pursuing accreditation with various organizations.

Lori DeAngelis moved to pursue Montessori accreditation for LMS.

- Second: Nancy Moses
- Approval: Unanimous

Lori DeAngelis moved to pursue Montessori accreditation for MMS.

- Second: Nancy Moses
- Approval: Unanimous

Public Comment on Non-Agenda Items:


None.

The next board meeting will be on October 2, 2014 at 4:30 PM at the Lakeland Montessori Schoolhouse.

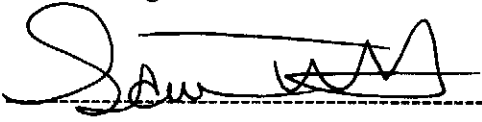
Meeting adjourned by Lori DeAngelis at 3:53 PM.

These minutes were faithfully recorded by Nancye Blair, Secretary.

We agree that these minutes honestly and faithfully represent the business of the Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Boards of Directors at their meeting on August 16, 2014.



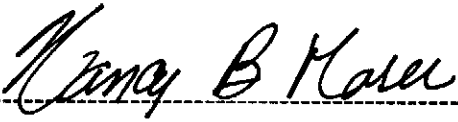
Lori DeAngelis
Date 12/11/14



Susan Truett
Date 10/2/14



Nancye Blair
Date 10/2/14



Nancy Moses
Date 10/02/2014

Tim Seldin
Date