

**Montessori Middle School, Inc.
Lakeland Montessori Schoolhouse, Inc.
Board of Directors Meetings
December 11, 2014**

Attendance

Board members in attendance

Lori DeAngelis, Susan Truett, Nancye Blair, Nicole Marsh, Harlan Crosswait

Board members not in attendance

Nancy Moses, Tim Seldin

Others Present in School Capacity

Josie Zinninger, Director of Finance and Strategic Planning for LMS and MMS

Location:

Lakeland Montessori Schoolhouse, 1124 N. Lake Parker Ave, Lakeland, FL 33805

Called to order by Lori DeAngelis at 4:40 PM.

Lori DeAngelis noted that this is a simultaneous Board Meeting of both the Lakeland Montessori Schoolhouse, Inc. (LMS) and Montessori Middle School, Inc. (MMS), which are separate legal entities.

Approval of Board Minutes

Nancye made a motion to approve the amended combined LMS and MMS minutes from the October 2, 2014 Board meeting.

- Second: Lori DeAngelis
- Approval: Unanimous

Public Comment on Agenda Items

- None

REPORTS AND DISCUSSION

Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Principal Report

Heather Manrow submitted a written report to the board. LMS is fully enrolled with 110 students. Josie Zinninger added that there are over 1,500 students on the LMS waiting list for kindergarten through sixth grade. MMS has a current enrollment of 61 students. Upcoming special events at the schools include the LMS Multicultural Festival on December 19 and the LMMS Dinner and a Show on December 18. The open enrollment period for MMS began in November and will last until January.

Accountability Reports

Josie Zinninger reported on the LMS and MMS Accountability Reports that were submitted to Florida DOE.

Expansion Discussion

The board discussed factors related to the expansion of LMS. Josie Zinninger recommends that we maintain our current school size in order to ensure the fidelity of the Montessori program.

Nicole Marsh left the room at 5:21 PM.

Nicole Marsh returned at 5:26 PM.

Accreditation Process

Josie Zinninger reported on the status of the accreditation process. Once accredited, our schools will be one of three schools in the country with an accredited Age 3 through Grade 6 program and the only school in the country with an accredited Age 3 through Grade 8 program. The process is currently in a phase of teacher reflection and self-evaluation. During the subsequent phases, the board, administration, and parents will play a larger role.

Magnolia Montessori Feeder Request

The Board discussed Magnolia Montessori School's request for a feeder agreement between their school and MMS.

Susan Truett left the room at 6:03 PM.

Susan Truett returned at 6:04 PM.

Financial Report

Josie Zinninger gave the current financial reports for LMS and MMS. Both reports displayed a positive net income for the 2014-2015 fiscal year.

ACTION ITEMS

MMS Payment to LMS for Contracted Services

Susan Truett moved to approve payment from MMS to LMS in the amount of \$21,024.89 for 2014-2015 expenses for the Director of Finance and Strategic Planning to be paid in two payments. The first payment in the amount of \$10,512.45 shall be made to LMS on or before December 15, 2014 and balance to be remitted on or before June 1, 2015. (Blueprint Section 4: Finances)

- Second: Nicole Marsh
- Approval: Unanimous

BOARD MEMBER MATTERS

Director's Remote Work

The Board discussed the Director's ability to work remotely. The Board also discussed succession planning and process documentation for LMS and MMS administrators.

Public Comment on Non-Agenda Items:

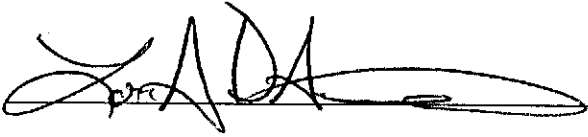
None.

The next board meeting will be on February 5, 2014 at 4:30 PM at the Lakeland Montessori Schoolhouse.

Meeting adjourned by Lori DeAngelis at 6:30 PM.

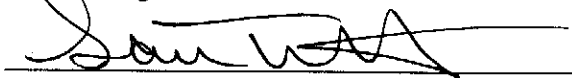
These minutes were faithfully recorded by Nancye Blair, Secretary.

We agree that these minutes honestly and faithfully represent the business of the Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Boards of Directors at their meeting on December 11, 2014.

 _____ 2-5-15


Lori DeAngelis

Date

 _____ 2-5-15

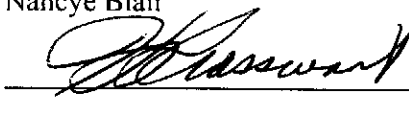
Susan Truett

Date

 _____ 2/5/15

Nancye Blair

Date

 _____ 2/5/15

Harlan Crosswait

Date

Nicole Marsh _____ Date