

**Montessori Middle School, Inc.
Lakeland Montessori Schoolhouse, Inc.
Board of Directors Meetings
February 6, 2014**

Attendance

Board members in attendance

Lori DeAngelis, Susan Truett, Nancye Blair, Nancy Moses, Harlan Crosswait

Board members not in attendance

Nicole Marsh, Tim Seldin

Others Present in School Capacity

Heather Manrow

Josie Zinninger

Location:

Lakeland Montessori Schoolhouse, 1124 N. Lake Parker Ave, Lakeland, FL 33805

Called to order by Lori DeAngelis at 4:04 PM.

Lori DeAngelis noted that this is a simultaneous Board Meeting of both the Lakeland Montessori Schoolhouse, Inc. (LMS) and Montessori Middle School, Inc. (MMS), which are separate legal entities.

Approval of Board Minutes

Nancy Moses made a motion to approve the combined LMS and MMS minutes from the December 5, 2013 Board meeting with the change on page 3.

- Second: Susan Truett
- Approval: Unanimous

Public Comment on Agenda Items

- None

REPORTS AND DISCUSSION

Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Principal Report

- Heather Manrow reported that FTE begins on Monday, February 10, 2014.
- LMS is at capacity for enrollment. MMS has 59 students enrolled.
- Currently 23 students have applied to MMS for the 2014-2015 school year.
- The MMS students will be going on their overnight Intercession trip to H.E.A.R.T later this month.
- The MMS school gardening business partnership with Red Door is thriving.

Academic Accountability Reports

- Josie Zinninger presented the 2012-2013 and 2013-2014 student performance data that will be posted in accordance with the Florida Statute that requires charter schools

that do not receive a school grade but served at least 10 students who were tested on the FCAT 2013 statewide assessment to report student performance data.

School Surveys

- Susan Truett presented her plan to immediately survey students, parents, staff and the board regarding a variety of organizational measures in preparation for the blueprint process.

School Renewal/Contract Process

- Josie presented an update on the school renewal/contract process for both LMS and MMS, which is proceeding as expected.

Financial Report

- Josie Zinninger gave the current financial reports for LMS and MMS. Both reports displayed a positive net income as of December 31, 2013. This months reports included a new format for both financial reports that will be used when submitting to the Polk County School Board as required by the state for charter schools.
- Discussion was held about the intentional fidelity of funding and tuition for our pre-kindergarten program within our primary classrooms.
- Based on our current sustainable financial plan and the anticipated student numbers for the 2014-2015 school year, no class structure changes are anticipated.

ACTION ITEMS

Teacher Salary Allocation Dollars

Lori DeAngelis moved to approve the following Montessori Middle School, Inc. Distribution Plan for 2013-14 Teacher Salary Allocation:

1. The classes/categories of personnel who are receiving salary increases: Teachers, Paraeducators, and Educational Support Personnel raise amounts to match Polk County School Board Salary schedules for these positions. Principal and Director of Finance and Strategic Planning raise amounts to be as outlined in their respective signed contracts.
2. The criteria for receiving the increase: Employment at Lakeland Montessori Schoolhouse, Inc. and/or Montessori Middle School, Inc.
3. The timeframe for distributing the salary increases to charter school employees: paid as part of the employee paychecks for the 2013-14 school year. Plan includes paying for all related, applicable payroll costs and retirement costs for the raises.
4. Verification that the governing board of the charter school has reviewed and approved this plan as reflected in board meeting minutes: board reviewed and approved this plan at the February 6, 2014 board meeting.
 - Second: Nancye Blair
 - Approval: Unanimous

Lori DeAngelis moved to approve the following Lakeland Montessori Schoolhouse, Inc. Distribution Plan for 2013-14 Teacher Salary Allocation:

1. The classes/categories of personnel who are receiving salary increases:

Teachers, Paraeducators, and Educational Support Personnel raise amounts to match Polk County School Board Salary schedules for these positions. Principal and Director of Finance and Strategic Planning raise amounts to be as outlined in their respective signed contracts.

2. The criteria for receiving the increase: Employment at Lakeland Montessori Schoolhouse, Inc. and/or Montessori Middle School, Inc.
3. The timeframe for distributing the salary increases to charter school employees: paid as part of the employee paychecks for the 2013-14 school year. Plan includes paying for all related, applicable payroll costs and retirement costs for the raises.
4. Verification that the governing board of the charter school has reviewed and approved this plan as reflected in board meeting minutes: board reviewed and approved this plan at the February 6, 2014 board meeting.
 - Second: Nancye Blair
 - Approval: Unanimous

Lori DeAngelis moved to match Polk County School Board Salary schedules for Teachers, Paraeducators, and Educational Support Personnel each school year for LMS, and to work toward matching the Polk County School Board Salary schedules for Administrators in the future.

- Second: Nancye Blair
- Approval: Unanimous

Lori DeAngelis moved to match Polk County School Board Salary schedules for Teachers, Paraeducators, and Educational Support Personnel each school year for MMS, and to work toward matching the Polk County School Board Salary schedules for Administrators in the future.

- Second: Nancye Blair
- Approval: Unanimous

School Blueprint Process

Susan Truett moved to hold the Blueprint Meeting on February 22, 2014 and publicly notice this meeting as a Board meeting.

- Second: Lori DeAngelis
- Approval: Unanimous

IMC or AMS Accreditation

The Board discussed pros and cons to the accreditation process and the accreditation options offered by IMC and AMS. Lori DeAngelis tabled further discussion until the April Board Meeting.

Expansion of the Schools

The Board discussed expansion possibilities for the schools. Based on currently available information, the Board agreed that adding high school grades is not feasible in the foreseeable future.

Polk Museum of Art

Lori DeAngelis shared that in conversations with the Polk Museum of Art, they expressed that they do not have concrete plans for expanding their facilities at this time and that they are anticipating hosting MMS for the 2014-2015 school year.

BOARD MEMBER MATTERS

None.

Public Comment on Non-Agenda Items:

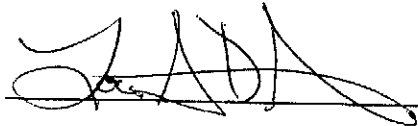
A parent was present and shared his thoughts on expansion, teacher salary, and accreditation.

The next board meeting will be on February 22, 2014 at 9:00 am at the Lakeland Montessori Schoolhouse.

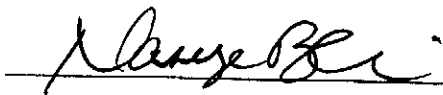
Meeting adjourned by Lori DeAngelis at 5:54 PM.


These minutes were faithfully recorded by Nancye Blair, Secretary.

We agree that these minutes honestly and faithfully represent the business of the Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Boards of Directors at their meeting on February 6, 2014.

 _____ 4/3/14

Lori DeAngelis _____ Date
 _____ 4/3/14

Susan Truett _____ Date
 _____ 4/3/14

Nancye Blair _____ Date
 _____ 04/03/2014

Nancy Moses _____ Date

Harlan Crosswait _____ Date