



1. Check with school to be sure you are not already an approved volunteer.
2. Read the application carefully to be sure you can be approved. The \$25.00 Background Check is a non-refundable fee.
3. Obtain a money order or certified check payable to the Polk County School Board in the amount of \$25.00. WalMart and Amscot sites offer money orders for free, grocery stores charge a fee. Certified Checks are available at banks.
4. Bring application and payment to school. School staff will submit online application. Approval is granted within two weeks.

NO BACKGROUND CHECKS ARE DONE AFTER FEBRUARY 1ST OF EACH SCHOOL YEAR

Polk County Schools Volunteer Application

Thank you for your commitment to serve as a school volunteer. If you have been convicted of murder, sexual offenses, such as sexual battery, lewd or lascivious acts, soliciting lewd acts or indecent exposure, sexual misconduct, prostitution or solicitation of prostitution, obscenity or pornography, contributing to the delinquency/dependency of a child, abuse/neglect, drug related charges, kidnapping or battery to a child, criminal driving offenses, you will not be approved.

***Required Information**

*Last Name: _____ *First Name: _____ M.I. _____

*Social Security Number _____ - _____ - _____ *Date of Birth ____/____/____
No SSN

*Gender: _____ *Race: _____

Home Phone: (____) _____ - _____ Business Phone: (____) _____ - _____

*Street: _____

*City: _____ *State: _____ *Zip: _____

Email: _____

List the schools where you will volunteer

*School: _____

School: _____

School _____

I specifically authorize the release of my confidential criminal history to Polk County School Board pursuant to The national Child Protection Act and F.S. 943.0542 Volunteers may challenge the record only as provided in F.S. 943.056.

- I affirm that my responses are true, complete and correct to the best of my knowledge and are made in good faith.
- I agree to abide by the rule and regulations of the volunteer program. I understand that all involvement with students is restricted to approved school activities.

*Signature: _____ Date: _____

The School Board of Polk County, Florida, prohibits any and all forms of discrimination and harassment based on race, color, sex, religion, national origin, material status, age, homelessness, or disability or other basis prohibited by law in any of its programs, services, activities, or employment. To file your concerns, you may contact the Office of Equity & Compliance in the Human Resource Service Division at (863)534-0513

****Questions regarding criminal histories, contact Margaret Anne Wheeler at (863)534-0636.**