

**Montessori Middle School, Inc.  
Lakeland Montessori Schoolhouse, Inc.  
Board of Directors Meetings  
June 2, 2016**

**Attendance**

Board members in attendance

Nancye Black, Nancy Moses, Susan Truett, Harlan Crosswait, Nicole Marsh, Lori DeAngelis

Board members not in attendance

Tim Seldin

Others Present in School Capacity

Heather Manrow, Principal of LMS and MMS

Josie Hill, Director of Finance and Strategic Planning for LMS and MMS

**Location:**

Lakeland Montessori Schoolhouse, 1124 N. Lake Parker Ave, Lakeland, FL 33805

**Called to order by Lori DeAngelis at 4:36 PM.**

Lori DeAngelis noted that this is a simultaneous Board Meeting of both the Lakeland Montessori Schoolhouse, Inc. (LMS) and Montessori Middle School, Inc. (MMS), which are separate legal entities.

**Public Comment on Agenda Items**

- None

**REPORTS AND DISCUSSION**

**Financial Report**

Josie Hill gave the financial reports for LMS and MMS through April 30, 2016. Both reports displayed a positive net income for the 2015-2016 fiscal year. Josie reported on changes to capital outlays funds and funding for students who take virtual classes.

**Principal's Report**

Heather Manrow reported on the general academic progress of students at LMS and MMS. Heather shared that she is working with the faculty to bolster the language arts/reading curriculum throughout the elementary grades.

Heather Manrow gave a report on enrollment. LMS currently has 114 students. MMS currently has 59 students. We anticipate full enrollment at both schools for the 2016-2017 school year.

Josie Hill and Heather Manrow shared about a new law regarding charter school dismissals based on academic performance. The Board said they would like to talk further in the future about the reasons for and philosophy around withdrawals and dismissals at LMS and MMS.

**Strategic Goals Report**

Josie Hill reported adequate progress on the schools' strategic goals.

## **ACTION ITEMS**

### **Consent Agenda**

Susan Truett moved to approve the items in the consent agenda.

- *Item 1: 2016-17 Budgets (School Blueprint reference Section 4: Finances)*  
Approval of the proposed budgets for LMS and MMS for the 2016-17 school year.
- *Item 2. 2016-2017 Budget adjustments (School Blueprint reference Section 4: Finances)*  
Approval to allow the Director of Finance and Strategic Planning to approve adjustments to the LMS and MMS budget expenditures as needed for additional expenses to be paid by the Principal as long as the total expenses do not exceed the total income for the fiscal year through June 2017.
- *Item 3. 2016-17 MMS Intern Contract (School Blueprint reference, Section 2: Faculty)*  
Approval of the Loan Agreement and Annual Contract for Employment for Deborah Knight.
- *Item 4. Board Minutes (School Blueprint reference, Section 8: Governance)*  
February 22, 2016 AMS dinner minutes  
April 7, 2016 Board meeting minutes  
Evaluation Committee minutes for March 31 and April 28, 2016
  - Second: Nicole Marsh
  - Approval: Unanimous

### **LMS Expansion**

Nancye Black moved to approve the expansion plans of LMS as follows:

- To add a third primary classroom August 2017 in the existing building until the new building is ready in August 2018.
- Add a building on the LMS grounds to open in August 2018 to facilitate final expansion model of:
  - three primary classrooms of approximately 30 students each,
  - two lower elementary classrooms of approximately 30 students each,
  - one upper elementary classroom of approximately 30 students each,
  - and the possibility of one future toddler classroom.
  - For a total of 180 students age three-grade 6 (plus possible future toddler classroom).
- Second: Lori DeAngelis
- Approval: Unanimous

### **Board Member Elections**

Nicole Marsh moved to elect Harlan Crosswait to the LMS and MMS governing boards for a two-year term through the last board meeting of the 2017-2018 school year. (School Blueprint reference, Section 8: Governance)

- Second: Susan Truett
- Approval: Unanimous (Harlan Crosswait abstained)

Nicole Marsh moved to elect Lori DeAngelis to the LMS and MMS governing boards for a two-year term through the last board meeting of the 2017-2018 school year.

- Second: Susan Truett
- Approval: Unanimous (Lori DeAngelis abstained)

Nicole Marsh moved to elect Tim Seldin to the LMS and MMS governing boards for a two-year term through the last board meeting of the 2017-2018 school year and to affirm that he meets the criteria for an exception for his duality of interest with the IMC Conference, the Montessori magazine, and the CGMS training.

- Second: Susan Truett
- Approval: Unanimous

Lori DeAngelis moved to update the LMS and MMS by-laws, Section 8.14 Duality of Interests, adding new language that a Duality of Interests “is forbidden with the exception of those criteria as stated in Florida charter school law.”

- Second: Susan Truett
- Approval: Unanimous

#### **2016-2017 Officer Election (School Blueprint reference, Section 8: Governance)**

Nancy Moses moved to elect Lori DeAngelis as President of the LMS and MMS Boards.

- Second: Susan Truett
- Approval: Unanimous (Lori DeAngelis abstained)

Nancy Moses moved to elect Susan Truett as Vice-President of the LMS and MMS Boards.

- Second: Susan Truett
- Approval: Unanimous (Susan Truett abstained)

Nancy Moses moved to elect Nancye Black as Secretary of the LMS and MMS Boards.

- Second: Susan Truett
- Approval: Unanimous (Nancye Black abstained)

#### **2016-2017 Board Meeting Calendars**

Susan Truett moved to approve the following 2016-2017 schedule for the 2016-2017 simultaneous LMS and MMS Board meetings. (School Blueprint reference, Section 8: Governance)

- August 6, 2016 at 9:00 AM
- October 6, 2016 at 4:30 PM
- December 8, 2016 at 4:30 PM
- February 2, 2017 at 4:30 PM
- April 6, 2017 at 4:30 PM
- June 1, 2017 at 4:30 PM
- Second: Nicole Marsh
- Approval: Unanimous

#### **LMS and MMS Calendars**

Susan Truett moved to establish a policy to automatically approve date and early release changes to the LMS and MMS school calendars each time the Polk County School Board votes to change the district school calendar, including early release on Thursday, June 9, 2016.

- Second: Nancy Moses
- Approval: Unanimous

**BOARD MEMBER MATTERS**

None.

**Public Comment on Non-Agenda Items:**

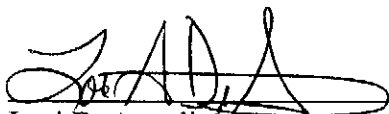
None.

**The next board meeting will be on August 6, 2016 at 9:00 AM at the Lakeland Montessori Schoolhouse.**

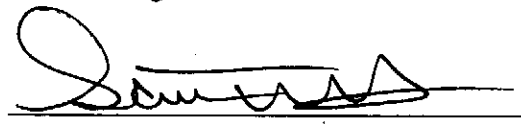
**Meeting adjourned by Lori DeAngelis at 7:35 PM.**

*These minutes were faithfully recorded by Nancye Black, Secretary.*


*We agree that these minutes honestly and faithfully represent the business of the Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Boards of Directors at their meeting on June 2, 2016.*

  
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Lori DeAngelis

8/6/16  
Date

  
\_\_\_\_\_  
Susan Truett

8/6/16  
Date

  
\_\_\_\_\_  
Nancye Black

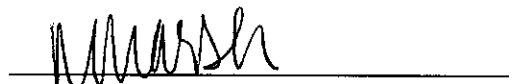
8/6/16  
Date

  
\_\_\_\_\_  
Nancy Moses

08/06/2016  
Date

\_\_\_\_\_  
Harlan Crosswait

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Nicole Marsh

8/16/16  
Date