

**Montessori Middle School, Inc.
Lakeland Montessori Schoolhouse, Inc.
Board of Directors Meetings
October 3, 2013**

Attendance

Board members in attendance

Lori DeAngelis, Susan Truett, Nancye Blair, Nancy Moses, Tim Seldin, Harlan

Crosswait

Board members not in attendance

Nicole Marsh

Others Present in School Capacity

Heather Manrow

Josie Zinninger

Location:

Lakeland Montessori Schoolhouse, 1124 N. Lake Parker Ave, Lakeland, FL 33805

Called to order by Lori DeAngelis at 4:12 PM.

Lori DeAngelis noted that this is a simultaneous Board Meeting of both the Lakeland Montessori Schoolhouse, Inc. (LMS) and Montessori Middle School, Inc. (MMS), which are separate legal entities.

Simultaneous Board Meeting

Susan Truett made a motion to conduct the Board Meetings of Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. simultaneously. The Board will vote on business separately for each school, yet keep one set of minutes.

- Second: Nancy Moses
- Approval: Unanimous

Approval of Board Minutes

Lori DeAngelis made a motion to approve the combined LMS and MMS minutes from the August 15, 2013 Board meeting.

- Second: Nancye Blair
- Approval: Unanimous

Public Comment on Agenda Items

- None

REPORTS AND DISCUSSION

Lakeland Montessori Schoolhouse, Inc. Principal Report

- Heather Manrow reported that LMS is has one open space in the 9-12 classroom. FTE Week starts the week of October 14. New staff members are settling in successfully.

Montessori Middle School, Inc. Principal Report

- Heather Manrow reported that MMS has 61 students enrolled, 28 7th graders and 33 8th graders. As a service to parents, Ms. Johnson is making daily phone calls home to parents of students who are absent from school.

School Renewal Process and Expansion Possibilities

- Josie Zinninger reported on the charter school renewal process.
- LMS's charter renewal application is due November 1, in which LMS will request to expand up to 300 students.
- MMS has requested a letter from the FL DOE, which would state that MMS is a high-performing charter school. This official designation would allow MMS to acquire a 15 year charter, which would mean that MMS would not need to submit a charter renewal by November 1. Once designated as high performing charter school, MMS would be able to add a grade level one below or above and/or replicate your program by one school per year in any district in the state. The school must maintain an A or B school grade to maintain the status.

Audit Presentation

- Mike D. Brynjulfson, CPA, the independent auditor for both charter schools, gave the results of the audits concluding on June 30, 2013. The auditor stated that LMS and MMS received all clean reports with both schools in compliance and having no internal control deficiencies.

Lori DeAngelis called for a break at 5:36 PM.

Lori DeAngelis called the meeting back to order at 5:40 PM.

Financial Report

- Josie Zinninger gave the current financial reports for LMS and MMS. Both reports are positive and should be on track for FTE later this month.

ACTION ITEMS

Bank Account Signers

Lori DeAngelis moved to designate Josie Zinninger, Treasurer; Heather Manrow, Principal; and Lori DeAngelis, President as LMS Bank of America account signers, and to deliver notice to Bank of America stating:

"These minutes of a board meeting of Lakeland Montessori Schoolhouse, Inc. are to determine signers on the accounts at Bank of America. The signers are as follows:

Josie Zinninger Treasurer
Heather Manrow Principal
Lori DeAngelis President

This concludes the meeting.

Nancye Blair, Secretary"

- Second: Nancy Moses
- Approval: Unanimous

Lori DeAngelis moved to designate Josie Zinninger, Treasurer; Heather Manrow, Principal; and Lori DeAngelis, President as MMS Bank of America account signers, and to deliver notice to Bank of America stating:

“These minutes of a board meeting of Montessori Middle School, Inc. are to determine signers on the accounts at Bank of America. The signers are as follows:

Josie Zinninger Treasurer
Heather Manrow Principal
Lori DeAngelis President

This concludes the meeting.

Nancye Blair, Secretary”

- Second: Nancy Moses
- Approval: Unanimous

Montessori Middle School Calendar Date Change

Susan Truett moved to change the date of eighth grade graduation on the school calendar from the morning of June 5th to the evening of June 4th.

- Second: Tim Seldin
- Approval: Unanimous

MMS Fundraiser and/or Event Request Application

Lori DeAngelis moved to approve the Fundraiser and/or Event Request Application for Montessori Middle School.

- Second: Nancy Moses
- Approval: Unanimous

Florida School Recognition Funds

Lori DeAngelis tabled this discussion until the December Board meeting.

Blueprint

Tim Seldin shared about the Blueprint visioning process. The Board discussed looking further into hosting a Blueprint visioning event and tabled further discussions until the December Board meeting.

BOARD MEMBER MATTERS

- None

Public Comment on Non-Agenda Items:

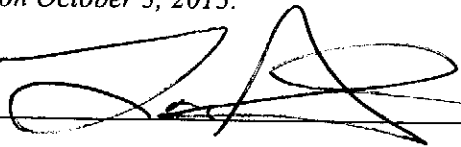
- None

The next board meeting will be on December 5, 2013 at 4:00 PM at the Lakeland Montessori Schoolhouse.

Meeting adjourned by Lori DeAngelis at 6:05 PM.

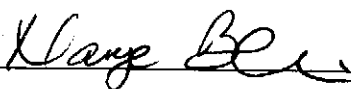
These minutes were faithfully recorded by Nancye Blair, Secretary.

We agree that these minutes honestly and faithfully represent the business of the Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Boards of Directors at their meeting on October 3, 2013.


_____ 12-5-13

Lori DeAngelis Date


_____ 12-5-13

Susan Truett Date

_____ 12-5-13

Nancye Blair Date

_____ 12/05/2013

Nancy Moses Date

Tim Seldin Date

_____ 12-5-13

Harlan Crosswait Date
