

**Montessori Middle School, Inc.
Lakeland Montessori Schoolhouse, Inc.
Board of Directors Meetings
December 5, 2013**

Attendance

Board members in attendance

Lori DeAngelis, Susan Truett, Nancye Blair, Nancy Moses, Harlan Crosswait

Board members not in attendance

Nicole Marsh, Tim Seldin

Others Present in School Capacity

Heather Manrow

Josie Zinninger

Location:

Lakeland Montessori Schoolhouse, 1124 N. Lake Parker Ave, Lakeland, FL 33805

Called to order by Lori DeAngelis at 4:08 PM.

Lori DeAngelis noted that this is a simultaneous Board Meeting of both the Lakeland Montessori Schoolhouse, Inc. (LMS) and Montessori Middle School, Inc. (MMS), which are separate legal entities.

Approval of Board Minutes

Lori DeAngelis made a motion to approve the combined LMS and MMS minutes from the October 3, 2013 Board meeting.

- Second: Susan Truett
- Approval: Unanimous

Public Comment on Agenda Items

- None

REPORTS AND DISCUSSION

Lakeland Montessori Schoolhouse, Inc. Principal Report

- Heather Manrow reported that there are 111 students at the elementary.
- The students are preparing for their annual Multicultural Festival, which will take place on December 20th at 9:30 AM.

Montessori Middle School, Inc. Principal Report

- Heather Manrow reported that MMS has 59 students enrolled, 27 7th graders and 32 8th graders.
- The school received a letter of commendation from Governor Rick Scott in recognition of the schools performance and state ranking based on standardized testing.
- The students are preparing for their annual Dinner and Show, which will take place on December 19 at 6:30 PM.

Academic Accountability Reports

- Josie Zinninger reviewed the 2012-2013 Lakeland Montessori Schoolhouse Charter School Accountability Report submitted to the Florida Department of Education in November 2013.
- Josie Zinninger reviewed the Lakeland Montessori Schoolhouse Accountability Plan Progress Report Summary as submitted to the Polk County School Board in the November 2013 renewal document. The report is based on required goals created and negotiated with the Polk County School Board by Mrs. Zinninger during the 2007 charter renewal process.
- Josie Zinninger reviewed the 2012-13 Montessori Middle School Charter School Accountability Report submitted to the Florida Department of Education in November 2013.
- Josie Zinninger reviewed the Montessori Middle School 2012-13 School Improvement Plan Annual Progress Report Summary as submitted to the Polk County School Board in November 2013. She updated the Board on current status of 2013-14 School Improvement Plan process, for which a draft has been submitted to the district.

School Renewal/Contract Process

- Josie Zinninger gave a report on the current status of the charter renewal/contract process for Lakeland Montessori Schoolhouse and Montessori Middle School. A Charter Renewal Application for a 15 year charter for Lakeland Montessori Schoolhouse has been submitted and we are awaiting a response from the district, which we are expecting in January.
- Montessori Middle School has been designated as a high-performing charter school and is awaiting confirmation on a charter modification to extend the charter to 15 years.

Meeting Notices for the Principal Evaluation Committee

- Susan Truett presented the dates of meetings for the Principal Evaluation Committee for Thursdays at 7 PM as follows:
 - January 9
 - February 13
 - March 13
 - April 10
 - May 8

10th Anniversary of LMS

- The Board discussed the possibility of having a 10th anniversary celebration and fund drive for LMS.

Financial Report

- Josie Zinninger gave the current financial reports for LMS and MMS. Both reports displayed a positive net income as of October 31, 2013.

ACTION ITEMS

MMS Open Enrollment Dates

Nancy Moses moved to approve January 21, 2014 to February 18, 2014 as the open enrollment dates for students that wish to apply to Montessori Middle School for the 2014-2015 school year.

- Second: Susan Truett
- Approval: Unanimous

MMS Florida School Recognition Funds

The Board discussed possible options for allocating the MMS Florida School Recognition Funds. Nancy Moses moved to approve the allocation of the school recognition funds as follows: Total funds will be split six ways between four full bonuses allocated to the 2012-2013 teaching staff that are still currently employed at LMMS and currently employed teaching staff at LMMS (Kelly, Anna, Heather, and Julie) and two 30% bonuses allocated to the administrative personnel (Aimee and Laurie).

- Second: Lori DeAngelis
- Approval: Unanimous

Susan Truett left the room at 5:40 PM.

Susan Truett left the room at 5:46 PM.

Returned to

HWC ST NBM
ZD NS

Payment from Montessori Middle School, Inc. to Lakeland Montessori Schoolhouse, Inc.

Lori DeAngelis moved to approve the payment by the Montessori Middle School, Inc. to the Lakeland Montessori Schoolhouse, Inc. for the amount of \$19,915.50 towards LMS's 2013-2014 school year expenses for the Director of Finance and Strategic Planning, with the first payment in the amount of \$9,957.75 to be made to LMS on or before December 15, 2013 and the balance to be remitted on or before June 1, 2014.

- Second: Susan Truett
- Approval: Unanimous

School Blueprint Process

Susan Truett moved to approve the Proposal for Facilitation of the Blueprint Process for Lakeland Montessori Schools from Bravo! Montessori Resources and to allocate \$2500 from the Lakeland Montessori Schoolhouse's Mission/Vision Fund, which is to include \$2000 for facilitation by Bravo! Montessori Resources and up to \$500 for incidentals.

- Second: Lori DeAngelis
- Approval: Unanimous

IMC or AMS Accreditation

Lori DeAngelis tabled the discussion of IMC or AMS Accreditation to the next Board meeting.

LMS and/or MMS Communication Liaison

The Board discussed the possible need for a designated "communication liaison" or "manager on duty" at LMS and/or MMS when the Principal is not on site. The Board discussed nuances of the issue regarding whether it is associated with an individual or a position, serves a communication or managerial role, or might require an additional stipend.

Possible 9th/10th grade expansion to MMS Charter

The Board tabled this discussion to the next Board meeting.

BOARD MEMBER MATTERS

- Susan Truett shared about an opportunity for individuals and/or schools to financially support the development of the Montessori documentary, *The Pink Tower*.

Public Comment on Non-Agenda Items:

- None

The next board meeting will be on February 6, 2014 at 4:00 PM at the Lakeland Montessori Schoolhouse.

Meeting adjourned by Lori DeAngelis at 6:44 PM.

These minutes were faithfully recorded by Nancye Blair, Secretary.

We agree that these minutes honestly and faithfully represent the business of the Lakeland Montessori Schoolhouse, Inc. and Montessori Middle School, Inc. Boards of Directors at their meeting on December 5, 2013.

 _____ 2/6/14

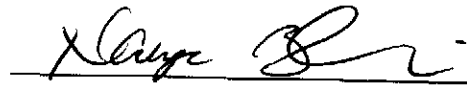
Lori DeAngelis

Date

 _____ 2-6-14

Susan Truett

Date

 _____ 2/6/14

Nancye Blair

Date

 _____ 02/06/2014

Nancy Moses

Date

 _____ 2/6/14

Harlan Crosswait

Date