

Dear Parent/Participant:

Welcome and thank you for choosing a program with Nature's Academy! We strive to share our passion about the diverse ecosystems that comprise Florida through hands-on, experiential education. For a detailed itinerary of your field trip, please consult with your lead chaperone. To begin, let's get your student enrolled to attend the field trip. If you are attending as a chaperone, you also need to complete this process. Hint... if you do not receive a confirmation email containing links to further information such as a welcome letter and packing list – you are not done yet ☺! We request that all registrations are completed by **March 18, 2016**. THANK YOU!

1. Visit www.naturesacademy.org and click on the pink plus button "Register Online" to begin the process.
2. Enter your student's information and then click "Continue to Enrollment Options"
3. Click the blue text "Enroll (your student's name) for 2015"
4. Enter the passcode exactly as it appears: **LakelandWJ** then click "Save and Continue"
5. Your school name should now appear in a gold outlined box – click the green button "Add Enrollment Option"
6. Once your school is selected, the Enrollment Option button will turn red – click "Save and Continue"
7. Answer all questions on this page and then click "Save and Continue"
8. Read Terms and Conditions, click the agreement box, enter your name and click "Submit Enrollment Request"
- 9. If you are only registering your student – you are done. If you need to enroll yourself then follow below:**
10. Click the "My Account" Tab located under the header picture to the right
11. Click "Add Participant" and enter YOUR information and then click "Add Camper"
12. Now click the "Enrollment" Tab located under the header picture to the left
13. You should now see your name – click the blue text "Enroll (your name) for 2015"
14. Repeat steps 4 – 8 to complete your enrollment as a chaperone
15. Please contact info@naturesacademy.org or 941-538-6829 with any questions! THANK YOU!

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