

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## EXPLORERS PLANNING GUIDE

### WRITING AN INFORMATIONAL ESSAY

**Directions for Non-Fiction Book Report:** Students will write a five paragraph paper about the continent of study for the Lakeland Montessori Schoolhouse Multicultural Festival. This year the continent of study is Asia. Students have been provided an outline and rubric to help guide them in this writing process. In addition, students will create a visual aid to support their topic. Topic selection and book selection must be approved by the teacher no later than Nov. 6th. Please complete the Pre-Planning Form, have a parent sign, and return to Mrs. Frinzi no later than NOVEMBER 3rd. Outline of report is due by Dec. 1st, and final copy of report (typed) is due Dec. 12th.

*Important Dates to help guide your writing process:*

1. *Pre-planning form due November 3rd*
2. *Outline due December 1st*
3. *Final Typed Essay due Dec. 12th*

Students will create a five paragraph essay on the nonfiction book they have chosen on the topic of Asia. The final copy will be typed. The informational essay needs to include the following:

- First paragraph: Introduction, which includes book title, author, and a brief description of the subject and topic chosen.
- Second paragraph: Description of one new or interesting fact you learned from the book. Include 3 supporting details on this interesting fact.
- Third paragraph: Description of another new or interesting fact you learned from the book. Include 3 supporting details on this interesting fact.
- Fourth paragraph: Description of another new or interesting fact you learned from the book. Include 3 supporting details on this interesting fact.
- Fifth paragraph: Recommendations/Opinions (reasons for the choice), briefly summarize each new and interesting facts found in the main body of the paper.

Visual Aids can include artifacts, posters, dioramas, powerpoints, recipes, food samples, clothing, etc. Any items to enhance the audience on their topic of choice.

Reminders:

- Watch due dates
- Use EVIDENCE from your text by stating "according to..., on page number....., etc."
- Use Outline and Rubric to plan your informational essay
- Be sure to indent at the beginning of each paragraph
- Final copy to be typed

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REMINDER: STUDENTS NEED TO SELECT A NON-FICTION BOOK ON A TOPIC OF INTEREST TO THEM ON ASIA.

# ASIAN NON-FICTION PRE-PLANNING FORM

Due November 3rd



Student Name: \_\_\_\_\_

Topic of Interest: \_\_\_\_\_

BOOK TITLE: \_\_\_\_\_

Parent Name/Signature:

\_\_\_\_\_

Teacher Initial: \_\_\_\_\_ Date Turned in by Student: \_\_\_\_\_

# OUTLINE for Asia Informational Essay

Name: \_\_\_\_\_ Due: \_\_DEC. 1st\_\_

Date Turned In: \_\_\_\_\_ Teacher Initials \_\_\_\_\_/ok to proceed!



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Important Dates to help guide your writing process:

1. Pre-planning form due November 3rd
2. Outline due December 1st
3. Final Typed Essay due Dec. 12th

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**OUTLINE - Using brief phrases or ideas, complete the organizer on your topic of choice on Asia.**

TOPIC: \_\_\_\_\_

**Paragraph #1 - Introduction**

Topic Sentence:

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Main Idea #1:

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Main Idea #2:

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Main Idea #3:

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Closing Sentence:

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**Paragraph 2 - Main Idea #1 is discussed completely and with evidence**

Topic Sentence:

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Supporting Detail #1:

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Supporting Detail #2:

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Supporting Detail #3:

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Closing Sentence:

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**Paragraph 3 - Main Idea #2 is discussed completely and with evidence**

Topic Sentence:

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Supporting Detail #1:

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Supporting Detail #2:

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Supporting Detail #3:

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Closing Sentence:

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**Paragraph #4 - Main Idea #3 is discussed completely and with evidence**

Topic Sentence:

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Supporting Detail #1:

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Supporting Detail #2:

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Supporting Detail #3:

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Closing Sentence:

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**Paragraph #5 - Opinion/Recommendations with summary of key facts restated from paragraphs 2, 3, and 4.**

Closing Sentence Summary:

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Main Idea from paragraph 2:

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Main Idea from paragraph 3:

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Main Idea from paragraph 4:

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Feeling/Opinion Sentence:

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Additional Notes for Self :

CHECKLIST OF MATERIALS TO COMPLETE:

\_\_\_\_\_ PrePlanning Sheet Turned In by **Nov. 3rd**

\_\_\_\_\_ Outline turned In **Dec. 1st.**

\_\_\_\_\_ First paragraph: Introduction, which includes book title, author, and a brief description of the subject and topic chosen with 3 main ideas.

\_\_\_\_\_ Second paragraph: Description of one new or interesting fact you learned from the book. Include 3 supporting details on this interesting fact.

\_\_\_\_\_ Third paragraph: Description of another new or interesting fact you learned from the book. Include 3 supporting details on this interesting fact.

\_\_\_\_\_ Fourth paragraph: Description of another new or interesting fact you learned from the book. Include 3 supporting details on this interesting fact.

\_\_\_\_\_ Fifth paragraph: Recommendations/Opinions (reasons for the choice), briefly summarize each new and interesting facts found in the main body of the paper.

\_\_\_\_\_ Visual Aid Completed and turned in by **Dec. 12th**

\_\_\_\_\_ Final Copy Edited and Typed and turned in by **Dec. 12th** - (Typing can be done with 12 or 14 pt. font, black font color only, and double line spacing. Arial or Times New Roman font used)

## RUBRIC for Asia Informational Essay

CATEGORY	4	3	2	1
<b>Quality of Information</b>	Information clearly relates to the main topic. It includes several supporting details and/or examples.	Information clearly relates to the main topic. It provides 1-2 supporting details and/or examples.	Information clearly relates to the main topic. No details and/or examples are given.	Information has little or nothing to do with the main topic.
<b>Mechanics</b>	No grammatical, spelling or punctuation errors. Final essay was typed.	Almost no grammatical, spelling or punctuation errors. Final essay was typed.	A few grammatical, spelling, or punctuation errors. Final essay was typed.	Many grammatical, spelling, or punctuation errors. Final essay was not typed.
<b>Outline</b>	Outline is recorded and organized in an extremely neat and orderly fashion. Outline turned in on time.	Outline is recorded legibly and are somewhat organized. Outline turned in on time.	Outline is recorded. Outline turned in late.	Outline is recorded only with peer/teacher assistance and reminders. Outline was not turned in.
<b>Paragraph Construction</b>	All paragraphs include introductory sentence, explanations or details, and concluding sentence.	Most paragraphs include introductory sentence, explanations or details, and concluding sentence.	Paragraphs included related information but were typically not constructed well.	Paragraphing structure was not clear and sentences were not typically related within the paragraphs.
<b>Diagrams &amp; Illustrations</b>	Diagrams and illustrations are neat, accurate and add to the reader's understanding of the topic.	Diagrams and illustrations are accurate and add to the reader's understanding of the topic.	Diagrams and illustrations are neat and accurate and sometimes add to the reader's understanding of the topic.	Diagrams and illustrations are not accurate OR do not add to the reader's understanding of the topic.
<b>Management of Time</b>	All materials were turned in early. (Includes pre-planning sheet, outline, and typed final essay)	All materials were turned in on time. (Includes pre-planning sheet, outline, and typed final essay)	Some materials were turned in on time. (May includes pre-planning sheet, outline, and/or typed final essay)	No materials were turned in on time.